



The Norwood Housing Authority renamed Nahatan Village in honor of Phyllis McDonough. She said she didn't want it to include her first name, since her family has roots at the village and she wanted to honor them as well.

PHOTO BY JEFF SULLIVAN

Phyllis McDonough honored for 35 years of service

Jeff Sullivan
Staff Reporter

On Friday, Oct. 19, the Norwood Housing Authority (NHA) held a celebration in honor of longtime former commissioner Phyllis McDonough at the Nahatan Village housing facility, now forever to be known as the McDonough Housing at Nahatan Village.

Norwood Housing Authority Executive Director Stephen Merritt said they chose to rename the property after McDonough because of the

more than 35 years she dedicated to the NHA. He said they pushed for the name change about two years ago, and that it took longer than usual because of the circumstances.

"It's a great a tribute in that Nahatan Village is now named McDonough Housing at Nahatan Village by permission of the (Massachusetts) Department of Housing and Community Development," he said. "There's a little twerk to that, in that we had to ask for a waiver of regulations because Phyllis is still with us. If she wasn't with us we wouldn't have had to wait, but even though

it took us a little while to get to this point, it's great you can be here for this dedication."

Merritt received laughter from the crowd, and cries of "we're glad she's here!" from the crowd. Merritt said she was the Commission Chair when he was appointed as director, and said he felt it was a privilege to get to know her through the years.

"I'm honored to have gotten to know her; she was the chair when I was hired, she knew the housing department

McDonough

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The School Committee discussed a possible plan to consolidate facilities management for the towns and the schools into one office, but it's a long road ahead.

PHOTO BY SUSAN KRYCZKA

School Committee talks facilities update

Susan Kryczka
Staff Reporter

The School Committee met on Wednesday, Oct. 24 at the James R. Savage Education Center. The main order of business was to receive an update from the Town-Wide Facilities Committee (TFC) on the plan to consolidate facilities management in Norwood and to hear presentations from school principals regarding their Improvement Plans.

The committee first took time to acknowledge Mrs. Carol Poirier who is retiring from the Norwood Public Schools after 53 years of service. Thirty-five years of her service was as a classroom teacher. Poirier, who was present, thanked the committee for its support.

David Hajjar, Town Facilities Committee and a member of the Finance Commission made his presentation providing an overview of the work on a plan to consolidate facilities management services in the town. Hajjar has been making the rounds this past week, presenting an update on the TFC's progress to the Finance Commission on October 17 and to the Selectman on Oct. 23.

Hajjar outlined the history of the plan, pointing out that this is not a new idea but one that was considered years ago. The TFC is made up of eight members, including Superintendent David Thomson and School Committee Chair, Myev Bodenhofer. He noted,

School Committee
Continued on page 5

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ROUTE ONE • NORWOOD

Planning Board reviews signs and street names

Susan Kryczka
Staff Reporter

The Tuesday, October 29 meeting of the Norwood Planning Board focused primarily on new signage for buildings, lot development and street name changes.

First on the agenda was a sign designed and created by The Sign Center for MassHire Career Center located at 700 Washington Street. Sharon Gioioso, representing The Sign Center, described it as aluminum and digitally printed. When Board member Debbie Homewood asked what 'digitally printed' meant, Gioioso described a process of lettering that is not hand written, but machine printed. The sign also will not oxidize. The Board voted approval.

Atty. David Hern then came before the Board to discuss plans to divide one lot into two on the property of the now-closed St. Catherine's convent on Nahatan Street. The land is being purchased from the Catholic archdiocese for development. While reviewing the plans, Holmwood asked why the dividing line between the lots was so "zaggy?" Hern explained that

this was to preserve the walkway and that there were no hardships involved. Tearing down the convent would also be required as the building was beyond repair. "It's in bad shape. It's a drain on parish resources, said Hern." While approval by the Board was not required, Hern wanted to let the Board know the details of the latest plans for the property.

A street name change was requested by Bankim Patel, representing Moderna Therapeutics. Patel explained that the company wanted to change the current name, Tech Drive, to mRNA Way. Moderna is a biotech company focused on drug development based on RNA. Having "RNA" in the street name would identify the company as housed on that street.

The Board discussion immediately turned to concerns over renaming streets. Board member Ernie Paciorkowski stating he was not in favor of changing the names of roads unless there was a good reason. He noted that "mRNA" would become in the minds of most people MWRA (Massachusetts Water Resources Authority). A GPS can incorrectly translate "Tech Drive"

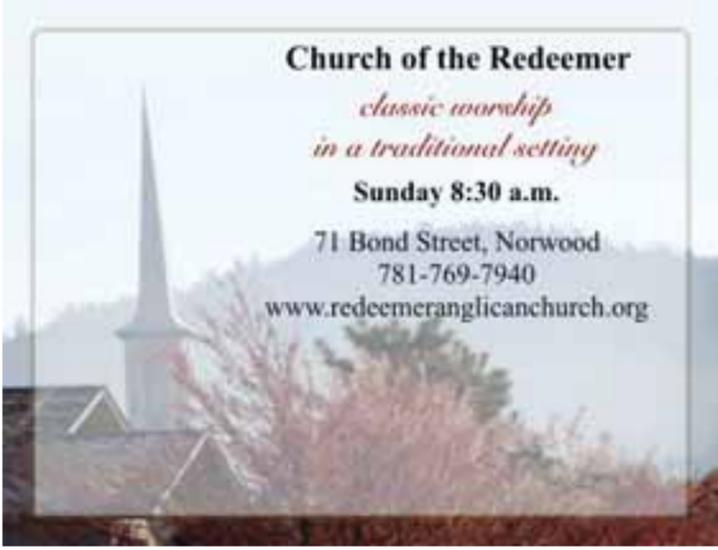
into "Technology Drive" and send drivers in a different direction. "MRNA, forget it," he said. Holmwood added, "I agree with Ernie that this doesn't make any sense."

It was noted that the property used to belong to the Polaroid Company 30 years ago and people still referred to it as that. The various streets in the area like Upland Woods Circle and Tech Drive all connect to one another but have different names. "Moderna" was mentioned as a possible street name. Even Patel agreed that was more desirable.

Paul Halkiotis, Director of Community Planning & Economic Development, stated that the Board is the street naming authority in Norwood, but the Police, Fire Department and Department of Public Works (DPW) also need to assess street names and the effect it would have on responding to emergencies at the right location. A motion was approved that the street name would be changed to "Moderna" subject to the approval of these other agencies.

Atty. Hern returned to the meeting as representing a cli-

Planning Board
Continued on page 4



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Budget Committee takes look at FY 20 budget override numbers

Mary Ellen Gambon
Staff Reporter

The small room was packed with more than 20 people as the Budget Balancing Committee (BBC) listened to General Manager Tony Mazzucco present the first look at the five-year override numbers for the fiscal year 2019-2020 (FY 20) budget and, most importantly, how they would impact Norwood residents.

“We have had input from the Budget Balancing Committee over the past several months to reasonably address action items and priority deficits,” Mazzucco said. “We came up with two numbers, and then scaled them down to something that would be more realistic for the Town to accept.”

The first estimate at the budget was calculated at \$10.8 million, which included an amount for OPEB (Other Post Employment Benefits) liability.

“We quickly looked at it, and realized it became unfeasible,” he said, removing the OPEB to reduce it to \$9.8 million. Once the road and facility numbers were reduced and adjustments were made, the final calculation came in at \$8.7 million.

However, in order to fix the deficit over that period, \$5.8 million would be needed. \$1.4 million would be needed for school programming.

In the budget, \$650,000 was allocated for snow and ice, which Mazzucco said was the average amount allocated by the

state to each town.

Selectman Helen Abdallah Donohue took issue with the amount.

“We have always managed to make do with the snow and ice budget,” she said.

“We have never managed to make do,” Mazzucco replied. “Every town goes over budget. If we ever do get extra money, it gets transferred back to free cash for the next year, but it can only be spent for snow and ice. You need a buffer.”

Mazzucco recalled how, in 2015, there were a series of blizzards when the extra money could have been handy. Yet, the next winter was relatively mild in comparison.

What will really hit home, he went on to explain, is the impact to the taxpayer. For example, if the average assessed single family residence value is \$435,303, the R&O tax bill impact will be \$574.60. The tax bill impact would jump to \$1,254 if the home’s assessed value is \$950,000.

The budget contains \$1.4 million to allow the School Department to improve its programming. Mention was made of adding Advanced Placement courses, staffing for special education (SPED) students, and courses to help bolster students’ acceptance to college.

All of these will ultimately benefit the Town because it will make Norwood an attractive place to live and bolster the economy, according to Mazzucco.

A public informational meeting will be held on November 29 at 7:30 p.m. in the Norwood High School auditorium to explain these numbers in further detail. There will be a slide show presentation with BBC members to explain how the numbers were determined.

“The purpose of the meeting
Budget Committee
Continued on page 9



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OPINION

HONORING FREEDOM

With Election Day coming up fast on our calendar, and Veterans Day the following Monday, we read an interesting proposal that would affect both days.

A recent opinion piece in the Washington Post argued in favor of combining the two, moving voting day to coincide with Nov. 11. The day would then be declared a national holiday.

It is a brilliant idea on multiple levels. Having Election Day as a holiday for most non-municipal employees would certainly help bolster voter participation. Early voting is a huge step in the right direction for giving folks the ability to squeeze a trip to the ballot box into their busy schedule; a day off would be even better.

As for veterans (and those who honor them), we might imagine that some could object to the plan, seeing it as diminishing the impact of the traditional holiday. We understand those concerns, but feel they are unfounded. To start with, despite being a federal "observance," Veterans Day is far from a universally-accepted holiday in that not all companies give employees the day off. The day, combined with Election Day or not, should be better formalized to ensure time off.

Unlike Memorial Day, where time off is spent more on barbecuing than remembrance, the colder weather and inclusion of civic duty might actually foster greater recognition and reflection. Veterans-related events, such as parades and breakfasts, can be paired with voting-related events in neighborhoods.

Ultimately, what better way to honor those who served, than engaging in the civic duty they fought and died for?

DEATH OF A SCOUNDREL

The prison murder of James "Whitey" Bulger should elicit very few tears, but a few understandable cheers. Good riddance.

We need, however, to look at the bigger picture of how he was killed. Basically, if media coverage is thus far accurate, the nearly 90-year-old man was dumped into general population, wheeled into a corner, and summarily beaten to death.

Like the alleged suicide of Aaron Hernandez, we need to question why Bulger was set up for what may have been a predictable result.

Our justice system needs to be respected. A life sentence should never become a death penalty because of either incompetent prison security or a desire to let the inmates dole out their own brand of justice.

The incident is hardly tragic, but a full and fair investigation is nevertheless necessary.

Letters to the Editor

LET'S TRY TO INCREASE VOTER TURNOUT

To the Editor:

It has become quite obvious that voter turnout in Norwood's municipal elections has been very low for a long number of years.

I feel that most local residents have lost interest in voting in municipal elections, and that the only way to increase interest in municipal elections is to have them held on the same date as State and Presidential elections.

Here are my thoughts on how to increase voter participation in Norwood Town elections:

All Town Meeting members would serve for two

years, and all TM members would be up for election at the same time every two years, on the same date as State and Presidential elections. All elected town-wide officials would have four-year terms, and would all be up for election at the same time every four years, on the same date as a Presidential election (since statewide officials aren't up for election in Presidential election years, this would prevent overly long ballots).

As things stand now, there would be nine elections held in Norwood between 2019 and 2022: Four municipal elections, a Presidential primary in 2020, State primaries in 2020 and 2022, a Presidential elec-

tion in 2020 and a State election in 2022.

By having Norwood's Town elections on the same date as State and Presidential elections, four elections in a four-year period would be eliminated, and Norwood would save a little money. Additionally, with municipal elections on the same date as State and Presidential elections, more Norwood voters would participate in Town elections.

This proposal would likely need approval both at the Town and State levels, but I believe it is worth trying.

Joseph Gallant
Norwood

Planning Board *continued from page 2*

ent that would like to develop properties on Railroad Avenue. Lots B, C, D, E, F and another unnamed lot have been identified on maps since 1944 and remain largely undeveloped. Hern's client would like to develop two lots of 15,000 square feet each for single-family homes. His client does not want to get too far into planning as the lots would require waivers and a "bit of imagination" to develop a plan for housing. Hern was seeking some feedback from the Board that they would be flexible in their con-

sideration before too much money is spent by his client to determine the suitability of the lots. The lots would need to be accessible to emergency vehicles and meet zoning requirements. Halkiotis added, "If you have land with no frontage, you have to create it. It's the same with right-of-way. It is not an adequate access way."

Hern said he would hire a professional engineer to do a study to see how zoning requirements would be met and a list of waivers required. Holmwood said she would like to walk the property to get a better feel for it and Hern said that could be arranged. Halkiotis suggested getting some basic drawings

on what it might look like within regulations. Hern thanked the Board for their time.

The Board approved some changes and updates to the already approved 84 Morse and 95 Morse Street decision.

Halkiotis gave an update on another street sign change consideration, this one having to do with Vanderbilt Place. A grant from MASS Development for \$150,000 enabled a small planning group to examine ways to improve what was more of a manufacturing area to what is now made up of customer service focused companies. Halkiotis likes the idea of "following the Monopoly game" with streets named after the game—like Park Place. He is in favor of creating a gateway off Morse Street Extension and changing the name of that street also. He said he wanted the Board to know where it stands right now. "We don't need a decision tonight, but we can put it on the agenda for another night."

The meeting adjourned at 9:05 pm.

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School Committee *continued from page 1*

“There are plenty of towns who have done this and done this successfully.”

Hajjar assured the committee that there is a commitment that there will be no loss of services to the schools.

Concerns were raised, not with the plan, but with implementation and the costs for any new positions and the source for that funding.

Committee Member Michelle Eysie Mullen remarked, “I feel like the structural deficits have to be resolved first.” Mullen worried about laying off teachers in order to have the money to hire a plumber. She asked if this would be part of the override. Hajjar said that a staffing plan will be part of the proposal coming in January. The plan will outline where the money will come from. “The key will be to keep building on the trust achieved over the past few years,” he said. Committee Member Maura Smith raised the issue of timing and raiding budgets to pay for other costs. Hajjar noted that the plan would be staged over time and that it “probably cannot happen in one year.” He anticipates a two-year transition.

Hajjar asked the committee to review the tasks to be completed and see if there was anything missing. Thomson stated, “This has been a very involved process. It has been thoughtfully pursued at this point.

Two school principals then provided updates. Principal Bryan Riley from the Prescott Elementary School reported a total of 245 students, grades 1-5 with 25 new students admitted for the fall 2018 with 6 more students expected. There are 47 ELL students. He estimated that 20% of the student body is now English Language Learners with 15 different languages spoken, other than English, at students’ homes. “The ESL population has nearly doubled in just three years from 8% of our population to now nearly 20%,” noted Riley. “We do have a few newcomer students who are having their first experiences with the language.”

The school’s major goals for its Improvement plan is to be in the area of Social Emotional Learning (SEL), Professional Learning (for staff), High Quality Instruction, and Student Achievement.

A major accomplishment was noted that the State of Massachusetts has recognized the Prescott for High Achievement - Exceeding Targets on the MCAS exams. Only 52 school have been recognized in

this manner by the state.

Principal Hugh Galligan and Vice Principal Cynthia Derrane presented the Improvement Plan for Norwood High School. The New England Association of Schools and Colleges (NEASC) accreditation is coming up, with a site visit in December 2020. Galligan presented the enrollment numbers, with student enrollment close to 1,000. There are concerns over the

MCAS results showing some sub groups not meeting goals at the level required. Galligan noted that these will be addressed by additional foundational goals being set that will insure future improvement.

The four goals for the improvement Plan: Social Cultural Learning; Instructional Technology; Portrait of the Norwood high School Graduate; and Career Pathways. Galligan, regarding the over-

all plan, noted that some areas are tabled for now. “Certain things were identified in the past that just are can’t be or shouldn’t be a priority right now.”

The portrait of the Norwood graduate was given as an example of an important, much needed focus. Exposing students to areas that lead to careers was also heralded by committee members. “Career Pathways is

super important,” said Committee Member David Catania, “What we’re training them in now will lead to their career.”

The Committee voiced support for the direction of high school as presented.

Future School Committee meetings will be November 5 and November 28 both will be at the Savage. The meeting planned for November 14 has been cancelled.

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McDonough *continued from page 1*

SECTION A – REQUEST FOR PROPOSALS
TOWN OF NORWOOD, MA
TEL: 781-762-1240, EXT 107 / FAX: 781-762-9180

Sealed Proposals will be received not later than 11:00 A.M., on December 3, 2018, in the Purchasing Department, 566 Washington Street, 3rd Floor, Norwood, MA 02062 for the following:

Lease of one half of a Town-owned garage facility located at 275 Prospect Street (Rear), identified as Map 13, Block 4, Lot A1, consisting of approximately 448 square feet of the building. The term of the lease is ten (10) years with the option to renew for a second ten (10) year term.

Total building's assessed in 2018 at \$42,600

The minimum lease amount for the first ten years shall be \$40,000.

The complete Proposal package may be obtained at no cost in the Purchasing Department between the hours of 8:30 A.M. and 4:00 P.M., Monday through Friday. Documents are also available online by registering and downloading at: <https://bids.norwoodma.gov>. A pre-proposal conference is scheduled for November 7, 2018, at 11:00 A.M. at the garage facility located to the rear of Norwood Senior Center, 275 Prospect Street, Norwood, MA.

The Proposal must be filled out and signed as directed therein, sealed in an opaque envelope addressed to the General Manager, endorsed with the name and address of the Proposer, and marked, "Lease of a Garage Bay at Norwood Senior Center – CONTRACT #NCOA-19-01."

A certified check or cashier's check payable to the Town of Norwood in the amount of \$1,000 must be submitted with the proposal to lease the property as a deposit.

The Proposal shall be prepared, considered, and be submitted on forms furnished by the Town. The lease shall be made in accordance with Massachusetts General Law (M.G.L.) Chapter 30B. The lease shall be made within 30 working days after the opening of Proposals, Saturdays, Sundays, and holidays excluded.

The Town shall have the right to reject any and all offers or parts thereof and to waive any defect or irregularities as to form therein in accordance with M.G.L. The Town also reserves the right to award the contract to that proposer whose proposal is deemed to be in the best interest of the Town.

The Town of Norwood notifies that all Proposers will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex or national origin or handicapped status in consideration of a sale.

BY: Tony Mazzucco
General Manager

Norwood Record, 10/25/18 & 11/1/18

and she kept me on my toes, which was good for the department," he said. "I'm glad we're able to get it done before anything happens. Phyllis looks great, but I know she's had some medical issues over the years. She is a strong advocate and a strong commissioner here in Norwood."

Merritt said McDonough has strong roots in the community, with her husband and several of her children growing up to become Norwood Firefighters.

"Phyllis grew up in Norwood, she went to and taught in Norwood Public schools, served on the board for more than 27 years, and her family has been a large part of the Norwood Community," he said.

Merritt also said her tenure has been one of many firsts for the Town.

"Phyllis first came to the board in April of 1978," he said. "She was elected in a town-wide election, and served until April of 2014. Her term ended and she has not sought reelection... She was the first to receive the most votes of any candidate at that election in 1978 and she was the

first woman elected to the NHA. There had been a woman appointed to the Board, but none elected. One of the first votes she took was to hire a new executive director. It was 1978, so it wasn't me. It was Kevin Maguire, who would go on to serve for 25 years."

Merritt also said she worked to secure several buildings worth of housing for the Town.

"She helped to secure funding for the 72 units of housing at the former Shattuck Elementary School, which she tells me she was a student at and a teacher in her time," he said. She was also instrumental in acquiring the 96 units at the Maguire Housing Development for elderly and disabled housing, which was renamed after Kevin in 2004."

Merritt said McDonough was able to increase federal funding for the NHA, especially in section 8 vouchers, which increased from 35 to 341.

"That's 10 times what it was," he said.

Selectman Bill Plasko said he has worked with Phyllis throughout the years, and said there was only one time he can remember while he has worked with the NHA that she voted one way and the commission voted the other.

"Phyllis, I don't know what to say, I served 2 of the 36 years of your time here, and of those years I can only remember one vote on the Board of Commissioners. The Board always wanted to know how Phyllis stood on an issue before they decided," he said. "I only remember her losing one vote, and I'm glad you did, because that provided me the opportunity to spend 32 years with you under your leadership!"

Daughter Cathy McDonough said it was an amazing experience to see the Town come out for her mom in this way.

"I'd like to thank everyone

here for coming out," she said. "I know she enjoyed every minute of it, so thank you all!"

For Phyllis McDonough's part, she said she was surprised at the strong showing from the community.

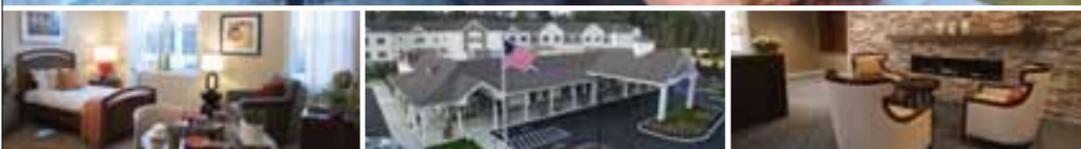
"I can hardly believe it," she said. "I can't believe everything they're saying about me, because I can't remember doing all of those things, so I hope they have the right person! I'm truly honored by this award, the years just kept piling up, I was only going to stay for a couple of elections, I figured somebody else would come along and I'd lose the election, but I didn't. The elections kept piling on and the next thing I knew it was 35 years."

McDonough said her mother had originally lived in the space on Nahatan Street and suggested she run for a vacant board position. She said she had been told by a board member at the time that there was no room for a woman on the board at the BHA.

"As many of you ladies here today might know, that was all I needed to hear," she said. "The following year, with the help of my mother and neighbors, I ran for office and, to my surprise, I won. There were three gentlemen running against me and I was sure they were going to vote in another man. For the first 30 years they never had a woman, only men running this place. The neighbors were saying they need a woman on the board to speak for us, because the housing at that time was about 85 to 90 percent women. So I ran and I had a wonderful campaign committee."

McDonough gave credit for everyone's contribution to the board and the NHA before thanking everyone for coming.

"I wanted to thank everybody for making my life easier on the board, thank you all for coming," she said.



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The Norwood Conservation Commission met with consultants on Wednesday to try to get the bottom of a few issues creating tension in the group.

PHOTO BY AMANDA WEBSTER

Conservation Commission discusses group remedies for dysfunction

Amanda Webster
Staff Reporter

Discussion during last Wednesday's Conservation Commission meeting focused on one topic only, ways to improve communication within the commission.

After members of the commission expressed concerns over "tensions" within the group to Town Manager Tony Mazzucco, the town invested in an outside party to investigate the causes of the tensions in hopes of a resolution.

Rocco Longo, of Community Paradigm Associates, LLC., gave a presentation on his findings and offered suggestions to resolve some issues that the commission has been experiencing over the past several months.

Longo's process entailed meetings with the commission members as well as the town manager and watching several meetings that took place throughout the months of April, May and July.

"Everybody I talk to talked about the dysfunction that was going on and how it was uncomfortable, it was stressful and not rewarding. Some members were so upset they talked about resigning," Longo stated of his initial findings.

"Everybody I talked to also said that they wanted to protect the environment, that's why you volunteer to do this," Longo said of the members' common ground.

Longo said that while watching the previous meetings, he noticed the tension within the group and he identi-

fied several factors that he felt may have contributed towards the uneasy feelings.

ConCom

Continued on page 9



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Finance Commission continues leadership and reviews airport revenues

Susan Kryczka
Staff Reporter

The Norwood Finance Commission met on Wednesday, October 17 with all of the commission members present.

The main agenda items were the annual reorganization of the Commission, a report on Facilities Management, and the Norwood Memorial Airport Finances review.

The annual reorganization of the Commission, which involves choosing a chair and vice-chair, took place with the nomination of the current chair, Alan Slater and current vice-chair, Anne-Marie Haley to continue to serve in their positions. The vote was unanimous in favor of the nominations and continuation, with no other names put forward. Commission member Judy Langone said, "This is going to be a very tough year and the continuing of leadership at this point is very important. One of the reasons that I personally voted for Alan and Anne for this job to continue...is the continuity. Anne serves as the liaison to the School Committee and has done a wonderful job... and I think that has to continue, too. Having Alan and Anne continue will help keep things together." In accepting the chair position, Slater remarked, "I appreciate the confidence that people show in me...also I'm pleased that Anne will continue as vice-chair." Haley also accepted, adding, "I'm happy we can all work together."

Commission member Robert Donnelly provided a positive overview of the Norwood Memorial Airport. "Our revenues are taking off a little bit here," Donnelly joked. There has been a more than a \$40,000 increase in revenue due to a rise in the state tax rate for jet fuel and a reimbursement from FEMA for snow removal from the winter of 2015 was received. A re-

duction in expenses occurred due to less snow removal costs as a result of less snow fall. Both revenues and net earnings for FY17 to FY 18 are bumping up.

Donnelly also shared updates on the Snow Removal Equipment Building (SRE) which is in the final phase of design and construction. Moving into the offices is expected to occur by the beginning of FY20.

Additional revenues from landing fees for transient aircraft is likely to bring in \$15,000-\$20,000.

Other agenda items included a discussion regarding the recent paving of Plympton Avenue. A motion was passed (unanimously) for an indefinite postponement of further discussion of this issue until more information was gathered.

Another agenda item was support for the authorization to sell Forbes-Hill. While not a money article, Langone stated that it was something that the Finance Commission has to consider and support. "It has an indirect side-effect, shall we say, as it's clearly a lot of money...we have to take a clear position on this." Others on the commission agreed. While there are residents who oppose the sale and expected the town to keep it and will be very vocal opposing any sale at the town meeting, Langone stated, "For those opposed to it, it's going out for bid and if someone wants to put a function hall or hotel, they can bid on it. And anyone can bid." The decision was to support the Selectmen's decision to sell. The motion passed unanimously.

A motion to pay unpaid bills was passed unanimously. Slater asked the Clerk Thomas McQuaid to provide the members with a de-

Finance

Continued on page 9

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Kathy Heery, RN, MS, CCM, CCP. is an RN clinical and case manager turned author/speaker on healthy aging for elders as well as them businesses that serve them. Kathy is a former SHINE counselor and also helps clients through the healthcare, eldercare and insurance mazes. She provides consultation and training to communities, providers, families, individuals, health care professionals.

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ConCom *continued from page 7*

"I did notice that sometimes at meetings there was a lack of preparation," said Longo. He also said that he noticed that some meetings seemed difficult to control. "Running a meeting is not very easy, even when there is common ground," he said.

One of the solutions Longo offered to make meetings more manageable and have the members be more prepared is to have "team meetings" to set the agenda beforehand. He emphasized the importance of the Chairperson's involvement in setting the agenda items and keeping conversation exclusively to what is listed on each agenda. The current Chairperson is John Gear.

"You can always email the Chair suggestions for what you would like to see on the agenda in future meetings and then the Chair can make sure they make their way onto the agenda," said Mazzucco.

He also emphasized the importance of increasing the use of technology to make processes for the public simpler.

"We will eventually have a digital permitting process for buildings, zoning, planning and conservation. It's a couple of years out," said Mazzucco.

"We can't go from here to there, we got to take some steps along the way," he continued.

According to Mazzucco, two town members have stepped forward to join the Conservation Commission and they will be introduced at the next scheduled meeting, bringing the number of commissioners to seven.

"I think having fresh blood will help," said commission member Peter Bamber.

Team building exercises were also recommended to teach the commission members "how to disagree without being disagreeable".

Longo also stressed that the commission members should keep the town manager informed of how they are feeling to avoid feelings of pent up frustrations.

"The issue of your dysfunction, the disagreements that you have don't just go away unless you want them to go away and try to make them go away," said Longo.

Adding an agenda item of "self-evaluation" to each meeting was also suggested as a way to keep ongoing discussions of the group's improvements and self-awareness on the table.

Other recommendations from Longo included having the commission members participate in the Massachusetts Association of Conservation Commissions training program as he stated other commissions he has worked with in the past claimed to have benefited from the training sessions.

"We've added money into the budget for training and professional development so we have the resources. Whether we're going to go somewhere or just bring them here to do training specifically for us, we have the resources," said Mazzucco.

Finance *continued from page 8*

tailed report on where the budget stands beyond the summary page, so that the Commission can more easily note specific expenditures. McQuaid agreed to do so.

Commission member David Hajjar gave a detailed update on the proposed consolidation of the Facilities Management Department. In June, 2018, after considerable discussion with the Selectmen and after the Annual Town Meeting, it was decided that consolidation of the department would be considered. A Town-Wide Facilities Committee was formed (TFC) with eight members, to discuss the proposal. "This issue is not new to the town. It's been on the table many, many years,"

Hajjar said. He added that this is the trend in Massachusetts. "Towns like Franklin, Milton, Wellesley, and Dedham and others have consolidated their facilities management departments."

Costs and other concerns are being addressed as part of the plan. The schools want to be assured there will be no loss of services by custodial staff that are currently in place. "They believe they have the minimum number and they can live with that number," he said. The General Manager and School Superintendent will have joint oversight of the Facilities Management Director. Remarking on this recommendation, Slater said, "It's always a question to see if you can

have two bosses, but we 'll see if this can work." A proposed building budget will be developed using FY19 actuals and presented during the next round of presentations. A "living list" of required tasks as part of the proposal was presented, with many already completed. The TFC agree with the consolidation and plan to complete their recommendations by the end of this year. The committee sees long terms savings potential in standardization, consolidation of vendors, energy construction/design, but there will be a need to increase mid-level staff to achieve savings.

Hajjar reiterated that Norwood is lucky to have facilities that look as good as they do, but it is necessary to also look to the future about what else can be done that works.

Budget Committee *continued from page 3*

will be to present a lot of the information that we have gathered around this table," committee chair Alan Slater said. "We can ask questions. We may have subsequent hearings where this type of thing can be done."

Committee member Anne Haley, who is also on the Finance Committee, said that the format needs to be identified beforehand so that people don't expect it to be a debate or like a Town Meeting.

"One thing I would ask for is written feedback," she added. "Everyone can get a piece of paper, and they can

drop it in a box. A lot of people won't get up and speak. Then we can address that at future meetings and presentations."

A large debate regarding the budget was about the classification of employees. Any employee working more than 20 hours per week is entitled to benefits, even though that employee is only considered part-time.

"My concern is that we would be hiring two employees to do the work of one full-time employee and how that would look," said committee member Maura Smith. "For example, in the schools, would we hire two paraprofessionals at 18 hours

each to not pay benefits, when we could hire one teacher?"

Language in the budget was asked to be changed to "benefited employee" to clear up any confusion.

No mention was made of the potential for the design and construction of a new middle school. At the last BBC meeting, a major topic was that the Coakley Middle School was in serious disrepair.

The next BBC meeting will be held at 6 p.m. on November 19th at Town Hall. The time has been changed because 5:30 p.m. was found to be too early.

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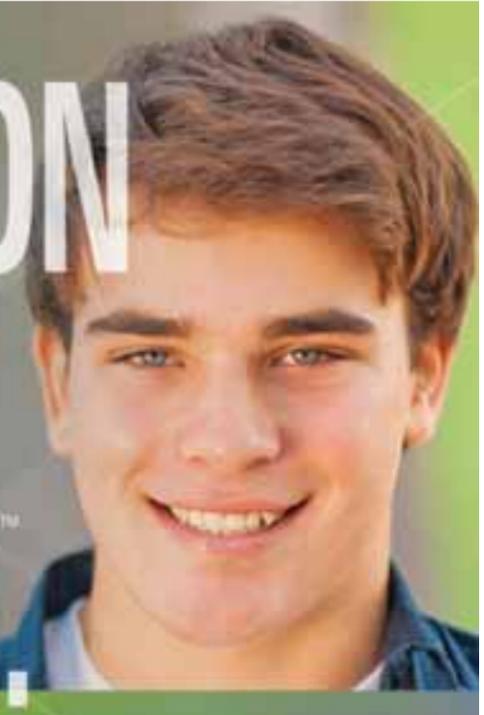
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Toddler Biting and Other Behaviors on Wednesday, November 14, at the Savage Educational Center – Room 219, 275 Prospect Street, Norwood from 6:30 - 8:30PM. This workshop is for families with children from toddler to early elementary years. To register contact Beverly Boudreau in the CFCE Office at 781-440-5983 or e-mail bboudreau@norwood.k12.ma.us.

COME PRAY THE ROSARY

Come pray the beautiful Patriotic Rosary for our Country and our Veterans on Saturday, November 10th at 1:00PM at St. Catherine of Siena Church, 547 Washington St. Rte 1A, Norwood, 02062. For information, call 781-762-4391.

EPOCH HOSTS COMPLIMENTARY EVENTS

Bridges® by EPOCH at Westwood, a memory care assisted living community located at 140 University Avenue, will host the following free events in November.

Day in the Life of Dementia: Two sessions will be held on Nov. 8, the first at 1 p.m. at the Norwood Council on Aging, located at 275 Prospect Street in Norwood and the second at 6 p.m. at Bridges® by EPOCH at Westwood. This event will be presented by Alicia Seaver, Vice President of Memory Care Operations and Certified Memory Impairment Specialist — Family caregivers and professionals are invited to learn how dementia changes the brain and affects a person's physical, sensory and cognitive abilities and behaviors. With an understanding of the hows and whys behind their loved ones' challenges, attendees will be able to adjust their approaches to provide more effective care, reduce stress, improve communication and make the journey with dementia easier for all involved. Refreshments will be served. For more information or to RSVP for an event, call 781-251-6630.

WOMAN'S CLUB MEETING COMING UP

The Norwood Woman's Club will hold their next meeting on Tuesday, November 13, at 12:30 p.m. The meeting is at Knights of Columbus Hall, 572 Nichols Street, Norwood. Sister Lois Conners, with pianist Florence, will present a program on "Aging with Humor". Guests are welcome. A light lunch will be served. Questions, Call Trina Mallet at 781-762-8173.

HELP LIGHT UP THE CIRCLE OF HOPE

The Norwood Circle of Hope Foundation invites you to help light up the Circle of Hope by purchasing a luminary to be lit on Saturday evening, December 1, on the Town Common from 5 - 7 PM. Continuing a Norwood tradition begun 17 years ago, the members of the Circle of Hope Foundation say the luminaries are a symbol of Life, Hope, the Season, and Remembrance of others. Last year more than 1900 luminaries were lit on the town common.

Luminaries can be purchased for \$5.00 each from any Foundation board member, by calling 781.762.3549, or by mailing your check and messages to The Circle of Hope Foundation, 24 Myrtle Street, Norwood MA 02062. Luminaries can also be purchased at the Norwood Civic Center and Murph's Place in Norwood. The purchaser can designate a short message of life, hope, the season or remembrance to be written on their luminary. The candles will be lit beginning at 5:00 pm and the Foundation members hope that residents and friends will come out and be a part of the evening's events which include the luminaries, music, entertainment and refreshments. For more information or to purchase a luminary please call (781) 762 - 3549.

ANNUAL WINTER SALE AND SHOW

The Norwood Art Association's ANNUAL WINTER SALE & SHOW will be held

at the Emmanuel Lutheran Church on Saturday, November 10, from 10:00 a.m. - 3:00 p.m. There will be original oil, watercolor, and acrylic paintings, as well as drawings and photographs for viewing and purchase. Raffle tickets will also be available with fabulous prizes, including original artwork, gift baskets, and items generously donated by local businesses. One does not have to be present to win. Complimentary snacks, hot coffee and beverages will be provided. Admission to the show is FREE to the public and all are welcome! The Norwood Art Association is also holding a special "MEMBERS OF THE BOARD ART EXHIBIT" at the Westwood Library, 660 High Street in Westwood, for the month of November. This exhibit will showcase artwork by the Board Members of the NAA and will be available for viewing during regular library business hours. Many of the pieces will also be available for purchase. For more information, email norwoodartassociation@gmail.com or call 617-584-3577.

HARVEST FAIRE AT UNITED CHURCH

The United Church of Norwood's will be sponsoring a Harvest Faire on Saturday, November 10th from 9:00 am - 2:00 pm in the church fellowship hall. Kicking off the holiday shopping season, there will be handmade crafts, greeting cards, calligraphy, quilted items, and a Silent Auction including themed gift baskets, original paintings and more. A Christmas Corner, a Sweet Shoppe with homemade baked goods and other treats, Jewelry items, and a Book Nook will also be featured. Be sure to take a few moments to enjoy some delicious apple crisp at the Tea Time refreshment table.

The church is located in Norwood Center at the corner of Washington and Nahatan Streets. Enter the hall using the Nahatan Street entrance. Plenty of parking is available. Church office: 781-762-2589. UnitedChurchofNorwood.org

CURRAN

Peter Joseph Jr. Of Milwaukee formerly of Norwood, passed away on October 20, 2018 at the age of 69. Beloved son of the late Peter J. and Constance M. (Richardson) Curran. Loving brother of Paul M. Curran of Norwood, Margaret A. Curran and her husband Edward S. Curran Jr. of Norwood, John T. Curran of Norwood, Mary E. Curran of Norwood and Therese M. Kelley and her husband Stephen of Norwood. Longtime friend of Nancy M. Mucha of Cape Coral, Florida. Also survived by many nieces and nephews. Peter was a 1967 Graduate of Xaverian Bros. High School and a graduate of Marquette University. He also loved Books, Music and Sports. Funeral from the Kraw-Kornack Funeral Home 1248 Washington St. Norwood. Burial at Highland Cemetery Norwood. In lieu of flowers donations may be made in his name to the American Cancer Society 30 Speen St. Framingham, MA 01701. Kraw-KornackFuneralhome.com Family Owned and Operated 781-762-0482.

GRELLA

Joseph J. Of Norwood, formerly of Dedham and Largo, FL, died peacefully surrounded by his loving family on October 23, 2018. Beloved husband of Mary J. (Columbo) Grella. Devoted father of Joseph Grella and his wife Joanne of Gloucester, Richard Grella and his wife Tracy of Foxboro, and Michael Grella of South Yarmouth. Grandfather of Jessica Grella, Katrina Grella, and the late Michael Grella. Brother of Margaret Grella of Attleboro, Rosemary Lombardi and her husband Tony of Brighton, and the late Betty Jane McGuigan and her surviving husband David of Attleboro. Also survived by many nieces and nephews. Son of the late Matthew and Margaret (Tuite) Grella. Graduate of Newton High School and Northeastern University School of Engineering. Retired Engineer for GTE. Former Veterans Agent, Town of Dedham. Korean War Veteran, U.S. Marine Corps. Past Commander of the Dedham American Legion Post 18. Member of the Dedham VFW USS Jacob Jones Post 2017, Boston Lodge of Elks #10, and the Dedham Zoning Board of Appeals. Funeral from the George F. Doherty & Sons Wilson-Cannon Funeral Home, 456 High St., DEDHAM. in lieu of flowers donations may be made in Joseph's memory to the Alzheimer's Association, 309 Waverley Oaks Rd., Waltham, MA 02452. Online guestbook and directions at gfdoherty.com. George F. Doherty & Sons Dedham 781-326-0500

KANALSKI



JOHN "Jack" F. Jr. of Berkley formerly of Norwood passed away surrounded by his family on October 26, 2018 at the age of 53. Beloved Husband of Teresa "Terry" J. (Heap) Kanalski. Devoted and Loving Father of Alexis Katherine Kanalski, age 16, and Anya Marie Kanalski, age 13, of Berkley. Brother of Carolyn A. Ellison and her husband George. Son of the late John F. "Bunny" and Jane M. (Burns) Kanalski. Also survived by his Mother in Law, many special sister in law's, brother in law's, nieces, nephews and friends. Jack was a graduate of Norwood High and served in the US Marine Corp. Jack was a Union Laborer and member of the

Local #133 Laborers Union of Quincy for 20 plus years. He enjoyed spending time with his daughters and also enjoyed skiing, camping and traveling with his family. He was an animal lover and especially loved his dogs Duke and Lily, and also his cat Hunter. Funeral from the Kraw-Kornack Funeral Home 1248 Washington St. Norwood, Saturday Nov. 3, 2018 at 9:30am followed by a funeral mass at 10:30am at St. Timothy's Church Norwood. Visiting hours will be held on Friday, Nov. 2, 2018 from 4-8pm. Burial will be at Highland Cemetery Norwood, MA. In lieu of flowers donations may be made in his name to Dana-Farber Cancer Institute, Lymphoma Dept. P.O. Box 849168, Boston, MA 02284-9168 www.dana-farber.org

WALSH

Margaret T. (Donovan) "Peg" Of Norwood, formerly of Dorchester and Somerville, Oct. 25. Beloved wife of the late Richard Walsh. Loving mother of her six children, Maureen Walsh David and her husband Steven of Maryland, Richard Walsh and his wife MaryJo of Florida, James Walsh and his wife Diane of Franklin, Kathleen Walsh Heraghty and her husband Michael of Norwood, Edward Walsh and his wife Kelly of Scituate, and Margaret Walsh and her husband John Newman of New Hampshire. Daughter of the late Mary Ellen and Edward Donovan. Sister of Alice Walsh of Arlington and the late Mary Haggerty. Sister-in-law of Helen McCarthy of Dorchester, Mary Driscoll of Milton, the late Michael Walsh and the late Edward Walsh. Also, survived by 17 grandchildren: Sarah (Glenn), Julia (Andrew), Katie, Richard, Michael, John, James, Meaghan, Julia, Erin, Eamon, Mairead, Rosemarie, Aidan, Molly, Maeve, Cormac, great-grandchild Cyrus, and many nieces and nephews. Internment at St. Joseph Cemetery, W. Roxbury. In lieu of flowers, donations in Peg's name may be sent to the Richard and Margaret Walsh Scholarship Endowment, c/o Campaign for Catholic Schools, 66 Brooks Drive, Braintree, MA 02184. This endowed scholarship will support students at the St. John II Lower Mills campus, the former St. Gregory School, where Peg and Dick's children were educated. For further information, please visit www.dolanfuneral.com

NORWOOD CONSERVATION COMMISSION LEGAL NOTICE

The Norwood Conservation Commission will hold a Public Hearing under Norwood Bylaw XXV, including any amendments thereto on Wednesday, November 7, 2018 at 7:45 P.M. in Room 12, Norwood Town Hall. The Commission is to hear public comment on proposed increases to the Norwood Bylaw XXV Filing Fee Schedule.

Copies of the fee schedule will be available for public review at the Norwood Town Hall. Please call Al Goetz, Conservation Commission Agent at 781-762-0781 with questions.

John Gear
Chairman

Norwood Record, 11/1/18

Public Hearing Notice

Pursuant to Mass General Law CH 40A section 9 and the Norwood Zoning Bylaw section 7.4 Major Project Special Permit; the Norwood Planning Board will hold a Public Hearing on Monday November 19, 2018 at 8:30 P.M., at Norwood Town Hall, 566 Washington St., in Memorial Hall. The purpose of the Public Hearing is to accept comments on a Major Project Special Permit and Site Plan Approval application submitted by the Skating Club of Boston. The applicant is proposing construction of a 176,000 square foot building with 3 rinks for skating and training. The applicant has also requested the following Special Permits in connection with the project: (1) section 6.1.3 Parking, reduction in the number of parking spaces; (2) section 6.1.10 Parking, reduction in parking aisle and wall/wall width; (3) section 6.4 Landscaping & Screening, change to landscaping requirements. The subject property is located at 750 University Avenue at the former Lost Brook golf course and is shown on the Norwood Assessor's Map as Map 22, Block 11, Lots 103, 104 and 105. Plans and supporting materials for the proposed development are on file in the Planning Board Office and may be reviewed during normal business hours.

Ernie Paciorowski,
Clerk

Norwood Record, 11/1/18 & 11/8/18

Miracle Prayer

Dear Heart of Jesus, in the past I have asked You for many favours. This time, I ask you this very special one (mention favour). Take it, dear Heart of Jesus, and place it within Your own broken heart where Your Father sees it. Then, in His merciful eyes, it will become Your favour, not mine. Amen. Say for three days, promise publication and favour will be granted.

—J.R.G.

To advertise,

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SENIOR NEWS

BINGO: Every Wednesday, from 12:45 PM to 3:00 PM, \$5.00 to get started. We have begun a new game, for \$1.00, with a winner take all prize! You must be here by 12:45 PM to play the new game!

BLOOD PRESSURE CLINIC: Walpole VNA will be available for blood pressure screening on the first Wednesday of each month. Ellis Nursing Home will offer blood pressure screening on the 2nd Wednesday of each month. The Walpole VNA will provide blood pressure screening on the third Wednesday of each month at 11:30 AM. Walpole VNA on the 5th.

BOOK CLUB: Our next Book Club will be meeting on Nov.19, 2018 at the senior center.

BRIDGE: Our Bridge Club meets on Thursdays at 9:00 AM, in the Library. The Tuesday group has been cancelled.

COMPUTER CLUB: The Computer Club meets every Wednesday at 1:00 PM

COUNCIL ON AGING: COA Board Meeting will be held on November 1, 2018 at 1:00 PM

CRIBBAGE: Our seniors meet every Monday at 12:45 PM to play cribbage.

New Class on Fridays at 12:45 (except the 4th Friday)

DIGITAL PHOTO ORGANIZATION & EDITING: will take place the 1st and 3rd Wednesday of the month at 11:30 AM.

FOOT DOCTOR: Dr. Michael Mitri is scheduled to be here on Nov.9, 2018. \$35.00 charge-call to schedule an appointment.

FRIENDS EVENING DANCE: November 16th 7:00 PM - 10:00 PM Dave Valero

GLEE CLUB: Glee Club meets every Tuesday at 11:15 AM.

HANDCRAFTERS: Handcrafters meet every Monday from 1:00 PM - 3:00 PM.

HEARING SOLUTIONS: Hearing Aide clinic on Wednesday, November 28, 2018 11:30AM.

LEARN TO PLAY MAH JONG - Thursdays and Fridays at 12:30 PM

LINE DANCE Classes are held each Tuesday. Class will be held from 1:00 PM

- 2:00 PM.

MAH JONG: Mah Jong players meet Monday, Wednesday, and Friday 10:00 AM - Noon.

MANICURES: November 30, 2018 Friday at 9:00 AM - 1:00 PM.

MASSAGE THERAPIST: Karen Tracy is here on the first Monday of each month. Please sign up at front desk. Massages are \$30.00 for half an hour. November 5.

NORWOOD RETIRED MEN'S CLUB: The Board of Directors meets on the 1st Tuesday of each month at 10:30AM, at the Senior Center. The Club Membership meets the 2nd Tuesday of each month at the Norwood Elks Lodge, at 10:00 AM.

SCRABBLE: Thursday afternoons at 1:00 PM. Come and join us for a game.

SHINE: We have two SHINE Counselors. Carole is here to help you with your medical insurance needs on Tuesdays from 10:00 AM. - 2:00 PM. Jill will be here on Fridays from 10:00 AM - 2:00

PM Please call 781-762-1201 for an appointment.

TAP DANCE-Thursdays at 11:15 AM. All levels are welcome and encouraged to join the fun.

TRIAD: Monday, November 19th 1PM- Alexander F.X. Matulewicz, attorney.

WATER COLOR: The next session is scheduled for Thursday, November 8, at 9:00AM. Payment of \$20.00 must be made at time of sign up.

WAXING- Monday, November 19, 9:00 AM - Noon.

WHIST: Whist players meet on Tuesdays at 12:45 PM, in the library. November Events COA Board Meeting, November 1, 1PM. A Day in the Life, Bridges by Epoch at Westwood, November 8, 1PM.

Crisp & Quotes, Friday, November 9, Brightview Senior Living-Canton, 1PM.

Thanksgiving Dinner, Friday, November 16, Entertainment Sponsored by Friends of COA, Demetrios, Doors Open at 11:30AM, \$10.00. TRIAD, Alexander F.X. Matulewicz, attorney, November 19th, 2PM. Gary Hylander, Friday, November 30, 1PM. Please Sign up.

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Library Events



Garden Club thanks Morse House

Sheela Venkatesh (left), President of the Norwood Evening Garden Club, presents Dale Day, Director of the George H. Morse Meeting House, Museum and Education Center, with a donation from the garden club as a thank you for hosting the garden club's annual Art in Bloom exhibit. Venkatesh said: "The Morse House has been very welcoming to the Norwood Evening Garden Club and has hosted many of our activities over a number of years, going over and above to make us welcome and support our activities." Nancy Costa, Chairman of Art in Bloom and immediate past president, said: "For one weekend in April, we take over the premises to set up artwork done by Norwood and Walpole art students along with flower arrangements, created by Norwood Evening Garden Club members, that interpret the art pieces. Dale Day goes above and beyond in preparing the house for our arrival. We are most grateful for her help and for being able to use this historic house to showcase this event."

JON AND PATTI MCAULIFFE PERFORM AMERICANA MUSIC

The Fall Musical Sundays series at the Morrill Memorial Library continues with a concert on Sunday, November 4 at 3:00 pm by renowned singer/songwriter Jon McAuliffe on guitar and his wife Patti on percussion and vocals. Jon's music is a blend of gospel, folk/rock, and classic R&B with the occasional dip into country and pop. While living in New York, Jon formed the band Thirty Days Out that opened for The Beach Boys, The J. Geils Band, George Carlin, Emmylou Harris, Patti Labelle, Tom Rush, and Charlie Daniels, among others. Known for his eclectic writing and performance style, he guarantees he and Patti will get your toes tapping and your hands clapping! To sign up for this concert, made possible through the library Endowment Fund, please call 781-769-0200, x110, email norprograms@minlib.net, or stop by the library Reference or Information Desk.

MASSACHUSETTS IN THE WOMAN SUFFRAGE MOVEMENT

Historian Barbara Berenson will present a talk on the key figures of the movement to win Massachusetts women the right to vote at the Morrill Memorial Library on Wednesday, November 7 at 7 pm. The lawyer, historian, and author's most recent book is Massachusetts in the Woman Suffrage Movement: Revolutionary Reformers (The History Press, 2018). Ms. Berenson will trace the long struggle that preceded the ratification of the Nineteenth Amendment in 1920. This event is co-sponsored by the Norwood League of Women Voters and the Norwood Historical Society. To sign up, please call 781-769-0200, x110, email norprograms@minlib.net, or stop by the library Reference or Information Desk.

"THE AGE OF CONSEQUENCES" FILM

The Fall 2018 Sustainability Series on climate change continues at the Morrill Memorial Library on Wednesday, November 14 at 6:30 pm with a screening and discussion of the 2016 film, "The Age of Consequences." The Norwood League of

Women Voters, along with Together Yes, present this documentary about how the U.S. military has been actively preparing for climate change. The military is not only working to reduce its reliance on fossil fuels but is readying itself for emergency conditions resulting from extreme weather events. To sign up for this film and discussion, please call 781-769-0200, x110 or 222, email norprograms@minlib.net, or stop by the library Reference or Information Desk.

"THE WOMAN IN CABIN 10"

The Morrill Memorial Library's monthly Turn the Page Book Group will meet on Wednesday, November 21 at 10 am to talk about Ruth Ware's 2016 psychological thriller, "The Woman in Cabin 10." Patty Bailey and guest host Carla Howard will lead the discussion of this thriller about a journalist who has been given the assignment of a lifetime—a week on a boutique luxury cruise—which quickly turns into a nightmare when she witnesses a body being thrown overboard at night. Copies of the book in a variety of formats are available to check out at the Circulation Desk. Refreshments will be served, and registration is appreciated. Please sign up by calling 781-769-0200, x110 or 222, emailing norprograms@minlib.net, or stopping by the library Reference or Information Desk.

PERFORMANCE BY SOLOIST MARISSA KEY

The fall Musical Sundays concert series concludes with a solo performance by vocalist Marissa Key at the Morrill Memorial Library on Sunday, November 18 at 3:00 p.m. The Boston native will present a program of American Classics from the '50s through the '70s, including favorites by Elvis, Sinatra, the Carpenters, Nat King Cole and Ritchie Valens, as well as some patriotic music. In addition to performing at libraries, Ms. Key enjoys therapeutic entertaining for residents of nursing homes and assisted living facilities. To sign up for this concert, made possible through the library Endowment Fund, please call 781-769-0200, x110 or 222, email norprograms@minlib.net, or stop by the library Reference or Information Desk.



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